

### AUDIT PLANNING

- ✓ Assignment of audits to a program
- ✓ Approval workflow for the audit program
- ✓ Defining an annual audit program

### AUDITOR MANAGEMENT

- ✓ Automatic classification of lead auditors
- ✓ Approval for individual audit types
- ✓ Storage of certificates and documentation

### AUDIT EXECUTION

- ✓ Integration into existing audit questionnaires (Excel)
- ✓ Integration in VDA Audit Questionnaire
- ✓ Automated creation of findings from audit questionnaires
- ✓ Integration of special requirements of the automotive industry already in place

### MANAGEMENT OF FINDINGS

- ✓ Automatic recording of findings depending on the deviation in the questionnaire (Excel)
- ✓ Use Excel function to transfer questions from the questionnaire to the planned audit in SharePoint

### MANAGEMENT OF MEASURES

- ✓ Derivation of measures from the findings
- ✓ Notifications about measures
- ✓ Automatic filling of the action plan depending on the questionnaire (function in Excel)
- ✓ SharePoint audit questionnaire interface for automatic transfer to planned audit
- ✓ Excel function for automatic export of the action plan for external dispatch

### NOTIFICATIONS

- ✓ Daily cumulated email notifications about tasks, actions, etc.
- ✓ Reminders based on key dates (planning and implementation of measures)
- ✓ Email templates can be customized and extended
- ✓ Freely definable intervals for email dispatch

### PERMISSIONS

- ✓ Individual permissions can be configured using rules and guidelines
- ✓ Subsequent updates using batch jobs
- ✓ Simple display of permissions via functional button

### REPORTING

- ✓ Lists, groupings and sums
- ✓ Graphical views and diagrams
- ✓ Excel export
- ✓ Excel integration into existing evaluations
- ✓ Excel Pivot Tables and Charts